

The Charltons Parish Council

Tel: 07859911204 email: clerk@thecharltonparishcouncil.gov.uk
website www.thecharltonparishcouncil.gov.uk

Notice of the Parish Council Meeting to be held on Tuesday 19th May 2026 in The Reading Room, Charlton Mackrell starting at 7.30pm.

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:



Tony Jay
Parish Clerk and Proper Officer
14th May 2026

Public Questions and Comments

Before the start of the formal meeting the members of the public will have the opportunity to make a statement in respect of the business on the agenda. If a member of the public wishes to speak on a matter not included on the agenda, can then please notify the Parish Clerk of the subject matter at least two days prior to the meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Once the formal meeting has started members of the public are reminded that they have no right to speak.

To receive a report from Somerset Councillors Tim Kerley or Stephen Page.

Agenda

- 26/59 To consider the election of the Chairman of the Council to serve until May 2027 and receive their declaration of office.
- 26/60 To consider the election of the Vice Chairman of the Council to serve until May 2027 and receive their declaration of office.
- 26/61 To receive any apologies for absence.
- 26/62 To receive declarations of interest.
- 26/63 To approve the minutes of the Parish Council meeting held on Tuesday 21st April 2026.
- 25/64 To receive and note the internal audit report.
- 25/65 To approve the Annual Governance Statement.
- 25/66 To approve the Annual Accounting Statements.
- 25/67 To appoint an internal auditor for the 2026-27 financial year.

- 25/68 To note that the Parish Council will hold the General Power of Competence for 2026-27.
- 25/69 To approve the confirmation of the dates for the period for the exercise of public rights as being 3rd June to 14th July 2026.
- 25/70 To appoint the members of the Personnel Committee.
- 24/71 To appoint Parish Council Representatives for 2026/27:
- a. Footpaths
 - b. Archdeacon Brymer Trust
 - c. Youth Services
 - d. Memorial Playing Field and Community Centre
 - e. Environment
 - f. Conservation Area
 - g. Flood Relief Measures
- 25/72 To approve the renewal of the council's insurance policy for 2025-26.
- 26/73 To review and approve the Parish Council Standing Orders.
- 26/74 To review and approve the Parish Council Financial Regulations.
- 26/75 To review and approve all Parish Council policies.
- 26/76 To review and approve the Parish Council's asset register.
- 26/77 To approve a Parish Council investment strategy.
- 26/78 To consider the amount of the initial investment with CCLA.
- 26/79 To approve note the resignation of the Parish Clerk and to agree the recruitment process for a new Parish Clerk.
- 26/80 To confirm the appointment of Somerset Council to empty the village litter and dog bins during 2026-27 at a total cost of £1,352 plus VAT.
- 26/81 To consider quotations received for verge cutting in the parish.
- 26/82 To approve that Jon Legge should carry out minor repair work to signs and gates in the parish at no charge, apart from reclaiming material costs.
- 26/83 To consider whether the Parish Council intends to object to an application to vary the premises licence for Charltons Community Centre and Memorial Playing Field.
- 26/84 To receive the Speed Indicator Device report.
- 26/85 To approve the following non-statutory payments. The payment of statutory payments was approved in minute 26/5 of the January 2026 parish council meeting.

Payee	Details	Net £	VAT £	Total £
Anthony Jay	Clerk's expenses April	99.08	0.00	99.08
SALC	Councillor training	40.00	0.00	40.00
Reading Room	Hall hire	69.00	0.00	69.00
Western Web	Email account renewal	77.00	15.40	92.40
Western Web	Website accessibility audit	45.00	9.00	54.00
Paul Russell	Internal audit	165.00	0.00	165.00
Zurich Insurance	Annual policy renewal	602.22	0.00	602.22

26/86 To receive councillor and clerk reports.

Date of next meeting – Tuesday 16th June 2026.

End of agenda.